



**UNITED STATES UNIVERSITY ALUMNI ASSOCIATION – AFRICA
("the Association")**

NOTICE OF ANNUAL AND SPECIAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of the Association will be held on **Saturday, 1st July 2017** at 10:00am at the United States International University Campus Auditorium off Thika Road to conduct the following business:

ORDINARY BUSINESS

1. To note the presence of a quorum.
2. To confirm the Minutes of the last Annual General Meeting held on 30th July 2015
3. To receive the Chairperson's Report
4. To note and recognize all the previous officials of the Association.
5. To receive the Treasurer's Report
6. To consider and, if approved, adopt the audited Financial Statements for the year ended 31st August 2016.
7. To elect the Office Bearers
8. To appoint the Auditors and fix their remuneration.

SPECIAL BUSINESS

9. Amendment of the Constitution.
To consider and if approved pass the following resolution:

The existing Constitution of the Association be and is hereby replaced with the new Constitution which is attached hereto in substitution for and to the exclusion of the existing Constitution.

10. Any Other Business for which notice has been received.

**Dipti Fernandes
The Secretary**

9th June 2017