



UNITED STATES INTERNATIONAL UNIVERSITY

EXECUTIVE MASTER OF SCIENCE IN ORGANIZATIONAL DEVELOPMENT (EMOD)

READ THE APPLICATION INSTRUCTIONS BEFORE COMPLETING THIS FORM

COMPLETE ALL APPROPRIATE SECTIONS IN CAPITAL/BLOCK LETTERS AND RETURN WITH SUPPORTING DOCUMENTS (See Checklist on Page 2) TO:

USIU Admissions Office
P.O. Box 14634 - 00800
NAIROBI, KENYA
Tel: [+254-020] 3606 000/3606 300
Fax [+254-020] 3606 100
Email: admit@usiu.ac.ke
Web: www.usiu.ac.ke
Facebook: USIU-Admissions

AFFIX RECENT PASSPORT SIZE PHOTOGRAPH HERE

Form with checkboxes for Mr./M/s and input fields for Last, First, and Middle names.

Other Name(s)/Maiden name, if any

Current Mailing Address

Table with fields for Street Address, P.O. Box Number, City/Town, State/Province, Zip/Postal, Country, Daytime Phone, Evening Phone, Fax Number, and E-mail.

Personal Information

Table with fields for Date of Birth (Month, Day, Year), Female/Male checkboxes, Place of Birth, Citizenship, Marital Status, National Id no., and Passport No.

Next of Kin details (Indicate Emergency Contact in Nairobi)

Form with fields for Name, Address, Fax, Telephone, and Email.

EDUCATION

PLEASE LIST ALL UNIVERSITIES ATTENDED IN THE FOLLOWING SECTIONS.

| NAME OF UNIVERSITY | CITY & COUNTRY | YEARS ATTENDED | No. of YEARS SPENT | NAME OF DIPLOMA/ DEGREE AWARDED |
|--------------------|----------------|----------------|--------------------|---------------------------------|
| | | to | | |
| | | to | | |
| | | to | | |

If employed state:

| COMPANY NAME | POSITION (TITLE) | DURATION |
|--------------|------------------|----------|
| _____ | _____ | _____ |

ATTESTATION

I hereby certify that the information given in this application is correct and complete to the best of my knowledge, and hereby give my permission to the Admissions Office to obtain any verification deemed necessary to process my application. I further certify that I will arrange for the forwarding of official transcripts as requested in the instructions, and that such transcripts become the property of the university and will neither be forwarded to another institution not returned to me. Finally, I acknowledge that completing an application form does not guarantee admission.

Signature _____ Date _____

IT IS MANDATORY TO SIGN YOUR APPLICATION FORM BEFORE RETURNING IT TO USIU

APPLICATION CHECKLIST

Have you provided the following?

- Complete and signed application form (**Please observe deadline**).
- Non-refundable Application Fee (**KShs. 3,000 or US\$ 50**) – No Cash Payments.
See Bank account details on the website www.usiu.ac.ke
- Official degree transcripts for Bachelors and Masters Degrees attained. (Transcripts should indicate when the degree was granted alongside syllabi of any college work taken to date).
- Official/Original and Copy of the Degree Certificates (**Originals will be returned**).
- A two page essay outlining your **achievements**, **reasons** for applying to the USIU EMOD program and your **expectations**.
- A curriculum vitae/resume.
- Two letters of recommendation.
- One (1) recent passport size photograph (write your name on reverse side).
- Copy of National Identity (ID) Card or National Passport.

NOTE: * ONLY COMPLETED APPLICATIONS WILL BE PROCESSED and USIU RESERVES THE RIGHT OF ADMISSION